

EDUCATION

- 1989 to 1994 Universidad Compostelana, Spain. School of Law
1994 to 1996 Universidad Compostelana, Spain. School of Judicial Practice

PROFESSIONAL EXPERIENCE

- 2017 to Present **Imagine Realty LLC** Florida **Founder/Broker**
 . Responsible for all day-to-day operations
 . Business growth strategist, and compliance officer
 . Mentor and trainer to all agents
- 2014 to 2020 **St. Petersburg Catholic H.S.** Florida **Assistant Principal for Student Life**
 . Responsible for all student related affairs
 . Develop, update, and enforce Student/Parent Handbook policies
 . Act as the school's Crisis Management Coordinator
- 2012 to 2014 **St. Catherine of Siena H.S.** Wixom, Mi. **Assistant Principal/Athletic Director**
 . In charge of all student related affairs
 . Manage all aspects of the school's athletic program
 . Responsible for the development of athletic and disciplinary policies and procedures
 . Organize school events, extracurricular activities, and serve as the Parents' Club liaison
- 2008 to 2012 **SER Metro-Detroit**, Detroit, Mi. **Youthbuild Program Director**
 . Manage daily operations of the Department of Labor's funded YouthBuild program
 . Maintain existing partnerships and coordinate efforts with partner companies and USDOL
 . Responsible for achievement of outcomes set by the Recovery Act and USDOL
 . Develop new partnerships and relationships with potential donors and employers
- Community Financial Coach**
 . Financial literacy workshops to community residents, youth programs, and local schools
 . Curriculum development and creation of advanced multimedia presentations
 . Identify supportive services and advocate for the homeless and low-income families
 . Research of community resources and opportunities
- 2006 to 2008 **Flagstar Bank**, Troy, Mi. **Corporate Senior Trainer**
 . Wholesale Lending Training Department's subject matter expert
 . Creation, development and maintenance of paperless training manuals
 . Research and implementation of new web based training materials
 . Departmental Quality Assurance and quarterly employee review
- 2004 to 2006 **Loyola High School**, Detroit, Mi. **Spanish Teacher**
 . Spanish I, II, III, IV
 . Curriculum Developer matching the State of Michigan standards
 . Intramurals Program Coordinator
 . Track and Cross Country Head Coach
- 1999 to 2004 **Notre Dame High School**, Harper Woods, Mi. **Spanish Teacher**
 . Foreign Language Department Head
 . Faculty Representative to the Board of Trustees
 . Junior Class Advisor, Head Soccer and Bowling Coach
 . All levels of Spanish, including Advanced Placement

CERTIFICATIONS/SKILLS

- . Bilingual English/ Spanish. Conversational Portuguese.
- . Certified Workforce Development Professional
- . Florida Broker License