Your membership with GTR will automatically grant you Supra Key access for the following associations:

- West Pasco Board of REALTORS®
- Pinellas REALTOR® Organization
- Hernando County Association of REALTORS®
- Englewood Area Board of REALTORS®
- REALTOR® Association of Sarasota and Manatee
- Venice Area Board of REALTORS®
- Punta Gorda-Port Charlotte-North Port Association of REALTORS®

The following Associations REQUIRE this completed form for Supra access.

- Lakeland Board of REALTORS®
- East Polk County Association of REALTORS®
- Orlando Regional Association of REALTORS®
- Osceola County Association of REALTORS®
- REALTORS® Association of Lake & Sumter Counties
- West Volusia Association of REALTORS®
- Citrus County REALTOR® Association
- Daytona Beach Area Association of REALTORS®
- Ocala Marion County Association of REALTORS®
- Naples Board of REALTORS®

**STEP ONE:**
Email or fax this completed form to each cooperating association for which you need access. If you need immediate access, please call the cooperating association directly.

**STEP TWO:**
Upon confirmation of access from the cooperating association, you will need to update TWICE in the same day for your key to recognize the new area. (Consult your Supra Key User Guide for detailed instructions for performing an update).

You will only need to perform these procedures the FIRST time you obtain access to a new area. You are now ready to open KeyBoxes in your new area. If you ever change your key, you will need to start this process over again. eKeys must be updated before showing properties.

**STEP THREE:**
If you don’t see the board you are interested in having Supra eKEY access to in the list above, please contact that specific board directly for their requirements.
Complete this form and email or fax to the Associations you select from the list above. Allow the Associations up to 48 hours before showing properties in other Counties.

*eKeys must be updated before showing properties.*

GTR Staff Signature: ___________________________ Date: ____________
GENERAL INFORMATION

I am a member in good standing with (Name of Your REALTOR® Board):

__________________________________________________________________________

eKEY Serial #: ___________________________  Pin Code #: ___________________________

NRDS# (Member ID): ______________________ License #: ____________________________

Name: ___________________________ Phone: ____________________________

Email: ____________________________

Office Name: ___________________________ Office ID: ____________________________

Office Address: ____________________________

Office City: ___________________________ Office State: ____________

Office Zip Code: ___________________________ Office Phone #: ____________________________

TERMS OF SERVICE

I hereby certify that I am a member of good standing with (Name of Your REALTOR® Board):

__________________________________________________________________________

and that I have executed a current Supra agreement. I agree to abide by the rules and regulations
of the cooperating association including but not limited to:

• Not to loan the eKEY to any person, for any purpose whatsoever, or to allow the eKEY to be
  used for any purpose besides access to properties.

• No Key Holder may enter any property without notification to and express approval from
  the listing Broker or Agent unless the published MLS Database indicates otherwise.

• To immediately notify Greater Tampa REALTORS®, in writing, of loss or theft of the eKEY
  and circumstances surrounding such loss or theft.

I have read and understand the Terms of Service above and agree to abide by the agreement

Signature: ____________________________ Date: ____________________________