

# SUPRA COOPERATING KEY SYSTEM ACCESS FORM

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**GREATER TAMPA  
REALTORS®**

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TAMPAREALTORS.ORG

## **Your membership with GTR will automatically grant you Supra Key access for the following associations:**

West Pasco Board of REALTORS® Pinellas  
REALTOR® Organization

Hernando County Association of REALTORS®

Englewood Area Board of REALTORS®

REALTOR® Association of Sarasota and Manatee

Venice Area Board of REALTORS®

Punta Gorda-Port Charlotte-North Port  
Association of REALTORS®

## **The following Associations REQUIRE this completed form for Supra access.**

Lakeland Board of REALTORS®

East Polk County Association of REALTORS®

Orlando Regional Association of REALTORS®

Osceola County Association of REALTORS®

REALTORS® Association of Lake & Sumter  
Counties

West Volusia Association of REALTORS®

Citrus County REALTORS® Association

Daytona Beach Area Association  
of REALTORS®

Ocala Marion County Association of REALTORS®

Gainesville-Alachua County Association of  
REALTORS®

Naples Board of REALTORS®

### **STEP ONE:**

Email or fax this completed form to each cooperating association for which you need access. If you need immediate access, please call the cooperating association directly.

### **STEP TWO:**

Upon confirmation of access from the cooperating association, you will need to update TWICE in the same day for your key to recognize the new area. (Consult your Supra Key User Guide for detailed instructions for performing an update).

You will only need to perform these procedures the FIRST time you obtain access to a new area. You are now ready to open KeyBoxes in your new area. If you ever change your key, you will need to start this process over again. eKeys must be updated before showing properties.

### **STEP THREE:**

If you don't see the board you are interested in having Supra eKEY access to in the list above, please contact that specific board directly for their requirements.

### PRIMARY CONTACT INFORMATION

Member Name: \_\_\_\_\_ Member ID: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Key Serial Number \_\_\_\_\_ Pin Number \_\_\_\_\_

	Association	Phone	Email	Fax
<input type="checkbox"/>	Citrus County REALTORS® Association	(352) 746 - 7550	keys@racfl.com	(352) 746 - 3223
<input type="checkbox"/>	Daytona Beach Area Association of REALTORS®	--- Email Only ---	sldohmen@daytonarealtors.org	--- Email Only ---
<input type="checkbox"/>	East Polk County Association of REALTORS®	(863) 294 - 3163	staff@epcar.com	(863) 299 - 5772
<input type="checkbox"/>	Lakeland Board of REALTORS®	(863) 687 - 6111	info@lakelandrealtors.org	(863) 688 - 8253
<input type="checkbox"/>	REALTORS® Association of Lake & Sumter Counties	(352) 343 - 3003	recept@ralsc.org	(352) 343 - 7876
<input type="checkbox"/>	Orlando Regional Association of REALTORS®	(407) 253 - 3580	membership@orlandorealtors.org	(407) 293 - 6083
<input type="checkbox"/>	Osceola County Association of REALTORS®	(407) 846 - 0117	membership@osceola-realtors.com	(407) 846 - 0217
<input type="checkbox"/>	West Volusia Association of REALTORS®	(386) 774 - 6433	membership@westvolusiarealtor.org	(386) 774 - 7422
<input type="checkbox"/>	Ocala Marion County Association of REALTORS®	(352) 629 - 2415	kay@omcar.com	(352) 774 - 7422
<input type="checkbox"/>	Gainesville-Alachua County Association of REALTORS®	(352) 332 - 8850	info@gacar.com	(352) 331 - 7911
<input type="checkbox"/>	Naples Board of REALTORS®	(239) 597 - 1666	elizabeth@nabor.com	(239) 597 - 7725

Complete this form and email or fax to the Associations you select from the list above. Allow the Associations up to 48 hours before showing properties in other Counties.

*eKeys must be updated before showing properties.*

GTR Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## GENERAL INFORMATION

I am a member in good standing with (Name of Your REALTOR® Board):

\_\_\_\_\_

eKEY Serial #: \_\_\_\_\_ Pin Code #: \_\_\_\_\_

NRDS# (Member ID): \_\_\_\_\_ License #: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Office Name: \_\_\_\_\_ Office ID: \_\_\_\_\_

Office Address: \_\_\_\_\_

Office City: \_\_\_\_\_ Office State: \_\_\_\_\_

Office Zip Code: \_\_\_\_\_ Office Phone #: \_\_\_\_\_

## TERMS OF SERVICE

I hereby certify that I am a member of good standing with (Name of Your REALTOR® Board):

\_\_\_\_\_

and that I have executed a current Supra agreement. I agree to abide by the rules and regulations of the cooperating association including but not limited to:

- Not to loan the eKEY to any person, for any purpose whatsoever, or to allow the eKEY to be used for any purpose besides access to properties.
- No Key Holder may enter any property without notification to and express approval from the listing Broker or Agent unless the published MLS Database indicates otherwise.
- To immediately notify Greater Tampa REALTORS®, in writing, of loss or theft of the eKEY and circumstances surrounding such loss or theft.

**I have read and understand the Terms of Service above and agree to abide by the agreement**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_