

NEW MEMBER CHECKLIST

THINGS TO DO

- Create an online account with the Department of Business & Professional Regulations (DBPR) (www.myfloridalicense.com)
- Pay initial membership invoice through your GTR Member Portal (www.tamparealtors.org/memberportal)
- Apply for a Supra eKEY (www.tamparealtors.org/join)
- Complete **New Member Orientation** and **Code of Ethics** within 60 days of joining Greater Tampa REALTORS®
- Complete **MLS Basic** and **MLS Compliance 101** through Stellar MLS University (www.stellarmls.com)
- Follow GTR on Facebook, LinkedIn, Twitter and Instagram (@[tampagtr](#))

THINGS TO REMEMBER

- REALTOR® Membership Dues Cycle (January - December):** The invoice for the upcoming year will be posted on the account on October 1st
- Stellar MLS Annual Dues Cycle (June - May):** The invoice will be posted to your account on April 1st
- Supra eKEY Monthly Payment:** 25th of each month
- Code of Ethics Requirement:** You must complete Code of Ethics every 3 years
- MLS Compliance:** You must complete MLS Compliance Refresh course every 2 years

CONTACT INFORMATION

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